Audrey Bolyard

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EDUCATION

Austin Community College — Round Rock, Texas
Associate of Science in General Studies — *Expected May 2025*
- **Cumulative GPA:** 4.0
- **Relevant Coursework:** Calculus I & II, Elementary Statistics, Principles of Macroeconomics, Public Speaking

Round Rock Early College High School — Round Rock, Texas
Senior — *Expected May 2025*
- **Cumulative GPA:** 4.0; **Weighted GPA:** 5.52
- **Organizations:** Clothing & Costuming Club, National Honor Society

WORK EXPERIENCE

Inner Space Cavern — Georgetown, Texas
Tour Guide — *January 2024 – Present*
- Guide 1-hour tours of 30-40 visitors through the cave system, explaining formations, geological features, and historical context.
- Provide excellent customer service by answering questions and ensuring visitor safety and comfort.
- Process purchases efficiently using a Point-of-Sale system, and restock items as necessary in the gift shop or snack bar.

Teriyaki Madness — Round Rock, Texas
Lead Cashier — *June 2023 – December 2023*
- Conducted training sessions for new hires, covering Point-of-Sale operations, daily tasks, and overall responsibilities.
- Managed customer interactions by taking orders, serving food, and addressing complaints to ensure satisfaction.
- Handled order packaging and serving for dine-in, take-out, and catering orders, maintaining streamlined operations.

EXTRACURRICULARS

Radiant Church — Round Rock, Texas
Assistant Teacher — *January 2020 – Present*
- Lead singing sessions for 30-40 elementary students and supervise a class of 15-20 Pre-K through 2nd grade students.
- Prepare songs, activities, and materials while managing resources across multiple classrooms.

Clothing & Costuming Club — Round Rock, Texas
Club Leader — *August 2023 – Present*
- Develop lessons, materials, and presentations in advance for weekly 1-hour crafting session for groups of 30-40 students.
- Coordinate fundraisers and activities to host for club members, school events, or conventions.

PROJECTS

CodeWizardsHQ — Virtual
Wizard-Type Website — *July 2024 – September 2024*
- Created an interactive user interface that allows for customizable features to create practice typing tests, and a backend server that generates and stores information.
- Developed a typing test website using Flask and Bootstrap frameworks and Python, Javascript, HTML & CSS.

AI Camp — Virtual
Sprouts.ai Financial Assistant Chatbot — *July 2024*
- Built a chatbot that answers financial questions by retrieving and analyzing documents from the SEC's EDGAR database and converting the raw data to natural language.
- Designed the application using Streamlit, Prisma, and LlamaIndex frameworks, OpenAI and EDGAR APIs, Python, and CSS.